

Dear Parents, Guardians,

In the event of an emergency:

Reunification in a Tragedy In light of recent events, I need to outline what will happen if our school experiences an event that makes us move the children to another location. Please be patient and understand that the reunification process is the most difficult part of a tragic event. If we do it well and everyone cooperates this process can be done safely. It is essential to avoid panic and drama. We will keep your child safe and secure until their pickup time arrives. Doing this safely can only be done with deliberate caution. Efficient, safe, and sure will be our pace. Please be patient.

Please trust me that there are very clear reasons for the steps below that we have learned from tragic events across the nation in the past several years. Trying to explain them would take several pages.

1. The children will be moved quickly to the Cornerstone Christian Fellowship on pathways already established and practiced by us. Every staff member has a role to play in that situation. No one will be allowed to take a child out of the evacuation line. Children can only be picked up from the church.
2. Parents and guardians will go to Eastside park and a school bus will take one person per family to the church where you will pick up your child(ren) and then bus will return you to the park. We will run buses at regular intervals so that one is leaving as another is arriving.
3. No parking will be allowed at the church, above or below, as we will need the parking lot for several other reasons and finally to be a bus loop for children who will still be going home by bus. Parents may also park at Oak street park and walk to the church to pick up children. All parents must come through the Locust Street entrance to the church into the church's main foyer.
4. When you arrive at the church, please have one one parent or guardian come in, sign your child out while a staff member fetches your child and brings them to you. Parents will not be allowed into the church sanctuary or downstairs. Your picture will be taken with your child, so we have a visual record as well as a paper trail for every child. No one will take a child other than their own without a written statement allowing them to take your child with your phone number and signature. You may keep these on file with the school.
5. Buses will return you and your child to Eastside Park or you may walk them to your car at Oak Street park.
6. We hope beyond hope that we will never have to implement the above plan but keep it close just in case. Thank you, Mr. Schneider